Anastasia Debra Phillip

6 Robin Crescent

Edinburgh 500

Chaguanas

Telephone no: 385-1907/781-4503

E-mail: aphillip4@hotmail.com

Date of Birth: February 3rd,1985

Marital Status: Single

Education

School of Practical Accounting: - September 2006 to November 2006

Chaguanas Senior Comprehensive: - September 2005 to June 2006

Carapichaima Senior Comprehensive: - September 2000 to June 2003

Qualifications

Tertiary: - Introduction to Computers A

Peachtree Accoounting B+

C.X.C.: - Information Technology II

English A II

Mathematics II

Principles of Accounts II

Integrated Science III

Work Experience: Ministry of Local Government

Litter Prevention Warden

2013 to 2016

Ministry of Education

Carapichaima West Seconday School

McLeod Trace Freeport

September 23rd 2008

Certificate of Participation in

Local School Boards Workshop for

Recording Secretary

23rd September 2008

Ministry of Social Development

Probation Department

Eleanore Street, Chaguanas

December 2007-June 2008

Carapichaima Senior Comprehensive

McLeod Street Freeport

May 2004 – November 2004

Clerical Assistant (On the Job Training)

673-0003

Dollar Value Supermarket

Montrose Chaguanas

January 2005 – August 2005

Cashier

Medford Quick Shop

Endeavour Flyover, Chaguanas

September 2003 – February 2004

Cashier and Food Attendant

References: - Suzette Joseph

Probation Officer 1

Ministry of Social development

Probation Department

Eleanore Street, Chaguanas

672-7909

Shiraz Mohammed

Principal

Carapichaima West Seconday School

673-0003

Grace Franklin-Emmanuel

Retired Administrative Officer IV

Public Service Appeal Board

636-3677